



Application for Employment

Position Applying for: _____ Full Time or Part Time? _____

Date: _____

Personal Information

Name: _____ Social Security #: ____ - ____ - ____

Address: _____ City/St./Zip _____

Phone: _____ Fax: _____ Email: _____

Date you can start: _____ Salary Desired: _____ Per _____

Are you employed now? _____ May we inquire at your present employment? _____ Able/willing to work Saturdays? _____

Highest Grade Completed: _____ High School Graduate? _____ College Graduate? _____ College Degrees? _____

Do you have a valid CA. Drivers License? _____ Clean DMV (if relative to the position you are applying for)? (explain if not) _____

Have you ever been convicted of a felony? _____ If so, explain _____

Related Training or education - please explain: _____

Employment History: List the names of your past employers: (most recent first)

Dates employed	Name & address of employer	Salary	Position	Reason for Leaving

Computer Skills: Please explain all of the abilities and skills you possess and also tell us how much skill you have with each area.

Worked with: IBM compatibles _____ Mac's _____

Assembling & upgrading PC's abilities/experience: _____

Software abilities/experience: _____

Hardware abilities/experience: _____

Network abilities/experience: _____

Sales abilities/experience: _____

Other skills and abilities that may apply to the position you are applying for: _____

References: Please list 3 personal (not relatives) references that we may contact:

Name: _____ Address: _____ Phone: _____

- 1.
- 2.
- 3.

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and, regardless of the date of payment of my wages and salary, may be terminated at any time without any previous notice.

Date: _____ Signature: _____